

**Thornbury Township
Board of Supervisors Meeting Minutes
December 17, 2024**

The December meeting of the Thornbury Township Board of Supervisors was held on December 17, 2024, at 6:15 PM in the Thornbury Township Building located at 800 E Street Road, West Chester PA, 19382. A public notice was published in the Daily Local News on January 13, 2024.

The agenda was posted on the Township website and at the Township building on December 12, 2024, and copies were available for attendees.

Board members present:

Bob Wiggins
Eric Burling
Paul Manidis
Joe Lisa
Jim Benoit

Board members absent:

Staff/Professionals present:

Township Manager, Judy Lizza
Township Assistant Manager, Sandy Lutz
Township Administrator, Teresa Destefano
Township Solicitor, Kathy Labrum

7 guests were in attendance.

CALL TO ORDER:

The meeting was called to order at 6:15 by Jim Benoit. The pledge of allegiance was led by Jim Benoit.

APPROVAL OF MINUTES

Jim Benoit motioned to approve the November 19, 2024, Board of Supervisors Meeting minutes. The motion was seconded by Joe Lisa. All were in favor. Motion carried.

MANAGER'S REPORT

Judy Lizza presented the Manager's report; a copy is on file.

ITEMS ON THE AGENDA:

- *Concept School formal request for waiver of Subdivision and Land Development*
Gina Gerber, Attorney for the Concept School is requesting a waiver for Land Development
Dan O'Rourke, Engineer for the project presented a drawing and detailed the addition
Nancy Maguire, a Board member for The Concept School, noted that the project will not start for about 2 years.

Jim Benoit moved to accept the Site Sketch Plan dated 6-20-24 from Gilmore & Associates for the waiver for five years. Joe Lisa seconded. Motion carried

- *Resolution 24-14 Adoption of the 2025 Budget*

Jim Benoit moved to approve Resolution 2024-14 the Adoption of the Budget. Joe Lisa seconded. Motion carried.

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- *Historic Commission Appointment consideration*
 - *Alfred Lohmann (Term expiration 12/31/28)*
 - *Buz Conover (Term expiration 12/31/28)*

Jim Benoit moved to appoint Alfred Lohmann and Buz Conover to the HPC, term expiration of 12/31/28. Joe Lisa seconded. Motion carried.

- *Road Master Appointment*

Jim Benoit moved to appoint Mike Nichols as the Road Master. Joe Lisa seconded. Motion carried.

- *Motion to Extend Park Maintenance contract to T. S. Morris for 2025*

Jim Benoit moved to approve the extension to T. S. Morris for the 2025 Park Maintenance Contract. Joe Lisa seconded. Motion carried.

APPROVAL OF THE BILL LIST

Joe Lisa presented the approval of the bill list for December in the amount of \$36,327.40 including:

- *Site One Landscaping* \$3,119.20 (*grant reimbursed expense*)
- *Donaghue & Labrum* \$5,423.00 (*8-month invoice*)
- *Linn Architects* \$2,635.00 (*inspections*)

Joe Lisa motioned to approve the bill list for December. The motion was seconded by Jim Benoit. All were in favor. Motion carried.

PUBLIC COMMENT:

NEW BUSINESS:

ADJOURNMENT: Jim Benoit made a motion to adjourn. Joe Lisa seconded. Motion carried.

Respectfully submitted,


Judy Lizza
Township Manager