

**Thornbury Township
Board of Supervisors Meeting Minutes
September 17, 2024**

The September meeting of the Thornbury Township Board of Supervisors was held on September 17, 2024, at 6:15 PM in the Thornbury Township Building located at 800 E Street Road, West Chester PA, 19382. A public notice was published in the Daily Local News on January 13, 2024.

The agenda was posted on the Township website and at the Township building on September 12, 2024. Copies of the agenda were available for attendees.

Board members present:

Bob Wiggins
Jim Benoit
Eric Burling

Board members absent:

Joe Lisa
Paul Manidis

Staff/Professionals present:

Township Manager, Judy Lizza
Township Secretary, Teresa Destefano
Township Solicitor, Kathy Labrum

1 guest was in attendance.

CALL TO ORDER:

The meeting was called to order at 6:15 by Jim Benoit. The pledge of allegiance was led by Jim Benoit.

APPROVAL OF MINUTES

Jim Benoit motioned to approve the August 20, 2024, Board of Supervisors Meeting minutes. The motion was seconded by Eric Burling. All were in favor. Motion carried.

MANAGER'S REPORT

Judy Lizza presented the Manager's report; a copy is on file.

ITEMS ON THE AGENDA:

1. *Good Fellowship Ambulance – Chaz Brogan Q & A for 2025 Budget*
Chaz Brogan, Interim Executive Director and Justin Robbins were present. Chaz presented the 2024 Mission and the 2025 Budget.
2. *Resolution 2024-13 Establishing Policies to Respond to Anonymous Right-To-Know Requests*
Jim Benoit made a motion to approve Resolution 2024-13. Eric Burling seconded the motion. Motion carried.
3. 2024 Minimum Municipal Obligation (MMO) Payment of \$ zero; announce 2025 MMO \$3,017
Jim Benoit acknowledges that the payment to the Township Pension Plan for 2024 was zero. I further move to budget in 2025 the MMO payment of \$3,017. Eric Burling seconded the motion. Motion carried.
4. 2024 MS4 Statement (Municipal Separate Storm Water System)

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Jim Benoit read a short statement regarding our MS4 education and public participation. Jim noted that the Township and its residents participate in the annual Stream Cleanup.

5. 2024 Volunteer Fire Relief Funds and their distribution

Jim Benoit motioned to approve the 2024 Fire Relief Allocation distribution as follows:

- o **West Chester Fire Department \$28,264.65**
- o **Concordville Fire and Protection Association \$1,284.76**
- o **Good Fellowship \$2,569.51**

The motion was seconded by Eric Burling. All were in favor. Motion carried.

APPROVAL OF THE BILL LIST

Jim Benoit presented the approval of the bill list for August in the amount of \$310,656.08 including:

- *Innovative Construction Services \$271,567.88 (offset by liquid fuels \$114,685.77)*
- *Neff Construction \$24,375.00*

Jim Benoit motioned to approve the bill list for September. The motion was seconded by Eric Burling. All were in favor. Motion carried.

PUBLIC COMMENT:

Gregroy Higbee, 17 Kashmir Drive, Thornton, PA 19373 has concerns about bicycle riders in the township and their safety.

ADJOURNMENT: Jim Benoit made a motion to adjourn. Eric Burling seconded. Motion carried.

Jim Benoit announced that there will be an Executive Session to discuss Real Estate matters immediately following the meeting.

Respectfully submitted,


Judy Lizza
Township Manager