

RESOLUTION 2024-01

A RESOLUTION APPROVING THE PAYMENT OF ROUTINE, RECURRING OBLIGATIONS

IT IS HEREBY RESOLVED THAT the Board of Supervisors of Thornbury Township, Chester County, Pennsylvania, hereby approves payment of all contracted and agreed upon rate payments for the year 2024. The Board authorizes the Township Manager to be responsible for the timely payment of these obligations. Two (2) Supervisors' signatures will be required. The Township manager is also a signatory on the accounts. The routine, recurring obligations included in this authorization are as follows:

Salaries and Wages:

- **Supervisors** - \$468.75 Quarterly
- **Township Manager** - \$4,153.85 Biweekly
- **Assistant Treasurer/Tax Collector/Bookkeeper** - \$25.00 per hour
- **Township Administrator** - \$2,060.00 Biweekly
- **Assistant Administrator** - \$18.50 per hour
- **Roadmaster** - \$1,000 per year

Payroll Expenditures:

- **Federal Tax Payment** - Federal Withholding Tax, Social Security at 6.2% and Medicare at 1.45% with appropriate match by Township
- **PA Department of Revenue** - State Withholding Tax – 3.07 %
- **Keystone Collection Group** – 0.5% Earned Income Tax and Local Service Tax of \$1.00 per week
- **PSATS Group Trust** – Unemployment Compensation Tax of 1.0% of first \$8,750.00 of income
- **American Funds** – 3% match by Township

Monthly Routine Obligations for 2024:

- **PECO** – Electricity for Township Building, Traffic Signals, Town Center
- **Aqua** - Fire Hydrants and Town Center water service
- **Chester Water Authority** –Fire Hydrants
- **Township VISA** – Township Credit Card
- **COMCAST** – Internet and telephone service for Township Building
- **Quadriant** – postage meter
- **PA One Call** – Call before you Dig
- **Internet payment for email services**
- **Opdenaker Trash Services**
- **Quarterly UCC payments**

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Real Estate Tax, Earned Income & Local Service Tax Collector Fees:

- **Real Estate Property Taxes** – as prescribed in Resolution 2023-17
- **Keystone Collections Group** - 1.35% of Current Taxes Paid: 1.35% of Delinquent Taxes, plus postage expenses

Transfer of Funds:

The Township Manager is authorized to transfer funds from one account to another. Additionally, the Township Manager may make recommendations to the Board regarding investments in banks paying the best rate of interest and with the best terms.

Interim Bill:

The Board of Supervisors authorize bills to be paid interim to the monthly meetings if one of the following conditions are met: the bill is for utility service, the bill includes a discount for prompt payment, the bill includes a penalty for late payment, or the bill is a paycheck for the salaries and wages of the employees and appointed officials as previously established by the Board of Supervisors.


RESOLVED and **ADOPTED** this 2nd day of January 2024 by the Board of Supervisors of the Township of Thornbury, Chester County, Pennsylvania.

ATTEST:

**THORNBURY TOWNSHIP, CHESTER COUNTY
BOARD OF SUPERVISORS**



Judy Lizza,
Township Manager



James Benoit, Chairman



Michael Gallagher, Supervisor



Joseph Lisa, Supervisor



Robert Wiggins, Supervisor



Eric C. Burling, Supervisor