

THORNBURY TOWNSHIP, CHESTER COUNTY
800 East Street Road, West Chester, PA 19382
☎: 610.399.1425 | 📠: 610.399.6714
✉: administration@thornburypwp.com

GRADING/STORMWATER MANAGEMENT PERMIT APPLICATION & ESCROW AGREEMENT

PROJECT INFORMATION:

Tax Parcel No.: _____ Lot No.: _____

Area of lot (sq. ft.): _____ Area of proposed new impervious coverage (sq. ft.): _____

Location of Work: _____

Description of Work: _____

*Anticipated Start Date: _____ Anticipated Completion Date: _____

**Work must begin within six (6) months of permit issue date or a new permit will be required.*

CONTACT INFORMATION:

Name of Property Owner

Name of Contractor

Address

Address

City, State, Zip Code

City, State, Zip Code

Home Phone

Work Phone

Mobile Phone

Mobile Phone

OFFICE USE ONLY: Permit No.: _____ Date Issued: _____
Application Fee: \$ _____ Escrow: \$ _____ Date Received: _____
Permit Approved: _____ Date: _____
Thornbury Township Engineer

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GRADING/STORMWATER MANAGEMENT PERMIT APPLICATION & ESCROW AGREEMENT Continued

GRADING/STORMWATER PERMIT APPLICATION REQUIREMENTS:

Impervious Surface: Impervious surface is defined as a surface that has been compacted or covered with material to the extent that it is highly resistant to infiltration by water, including, but not limited to, roofs, sidewalks, patios, decks, sheds, driveways, tennis courts and swimming pools and the like.

Escrow Agreement: An Escrow Agreement is required for any Grading/Stormwater Management Permit Application that includes 500 sq. ft. or more of earth disturbance or impervious surface coverage area. In addition, the escrow funds must be provided to the Township prior to any Grading/Stormwater Management Permit being issued.

For a project with earth disturbance or impervious surface coverage area of 500 sq. ft., but under 2,000 sq. ft., the escrow amount required is \$1000. If the escrow fund drops below \$500 at any time the contractor/property owner(s) must replenish the escrow back to the original amount before work may continue.

For a project with earth disturbance or impervious surface coverage area of 2,000 sq. ft. and over the escrow amount required is \$2,000. If the escrow fund drops below \$500 at any time the contractor/property owner must replenish the escrow back to the original amount of \$2,000 before work may continue.

Exemptions: For exemptions and project requirements see *Thornbury Township Code, Stormwater Management Ordinance 2014-02 §116, A-D*.

Operation, Maintenance & Inspection Plan Agreement: All Grading/Stormwater Management Permit Applications with 500 sq. ft. and over of earth disturbance or impervious surface coverage require an *Operation, Maintenance & Inspection Plan Agreement* be executed and provided to the Township. See, *Thornbury Township Code, Stormwater Management Ordinance 2014-02, Appendix A.2*. The Operation, Maintenance & Inspection Plan Agreement form may be found on our website under permits.

Owner's Authorization: A fully executed Owner's Authorization form must accompany the Grading/Stormwater Management Permit Application if the applicant(s) are not the property owner(s). The Owner's Authorization form can be found on our website.

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**GRADING/STORMWATER MANAGEMENT
PERMIT APPLICATION & ESCROW AGREEMENT Continued**

Plan Submission: Plans must be submitted if your project is 500 sq. ft. and over of earth disturbance or impervious surface coverage area.

For a project with earth disturbance or impervious surface coverage area of 500 sq. ft., but under 2,000 sq. ft., please see the *Simplified Approach to Stormwater Management for Small Projects, Thornbury Township Code, Stormwater Management Ordinance 2014-02, Appendix A.1.*

For projects over 2,000 sq. ft. two (2) sets of **engineered signed and sealed plans** must be submitted along with your Grading/Stormwater Management Permit Application. If plans with these specifications are provided your application will be rejected.

Please note that for projects over 43,000 sq. ft. of earth disturbance or impervious surface coverage area, in addition to the required two (2) sets of engineered signed and sealed plans, applicant(s) must also submit a signed and sealed “as built” plan upon project completion.

ACKNOWLEDGEMENT:

All Grading/Stormwater Management Permits are subject to applicable fees, payable at the time of application.

We (I) hereby acknowledge that we have read this entire Grading/Stormwater Management Permit Application and state that the information provided is correct and agree to maintain the stormwater system and comply with all provisions of the Thornbury Township Stormwater Management Ordinance as applicable to the property which is the subject of this permit application.

Signature of Property Owner

Date

Signature of Contractor

Date

PLEASE NOTE: APPLICATION WILL BE REJECTED AS INCOMPLETE IF NOT SIGNED BY THE PROPERTY OWNER AND CONTRACTOR.

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GRADING/STORMWATER MANAGEMENT

ESCROW AGREEMENT

**FOR PROJECTS WITH 500 Sq. Ft. UP TO 2,000 Sq. Ft. OF
EARTH DISTURBANCE OR IMPERVIOUS SURFACE COVERAGE**

The Applicant(s) hereby post a One Thousand Dollar (\$1,000.00) escrow, to reimburse Thornbury Township for review and inspections fees and for any other costs associated with the Grading/Stormwater Management Permit.

Thornbury Township shall draw reimbursements from said escrow and shall provide the Applicant(s) with receipts for same at the time of the draw.

The Applicant(s) agree to replenish the escrow to the One Thousand Dollar (\$1,000.00) amount originally posted, upon the balance of the escrow falling below Five Hundred Dollars (\$500.00) and within ten (10) days of the date of written notification from Thornbury Township requesting same.

APPLICANT(S): _____

ADDRESS: _____

SIGNATURE: _____

DATE: _____

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GRADING/STORMWATER MANAGEMENT

ESCROW AGREEMENT

**FOR PROJECTS WITH OVER 2,000 Sq. Ft. OF
EARTH DISTURBANCE OR IMPERVIOUS SURFACE COVERAGE**

The Applicant(s) hereby post a Two Thousand Dollars (\$2,000.00) escrow, to reimburse Thornbury Township for review and inspections fees and for any other costs associated with the Grading/Stormwater Management Permit.

Thornbury Township shall draw reimbursements from said escrow and shall provide the Applicant(s) with receipts for same at the time of the draw.

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