

THORNBURY TOWNSHIP, CHESTER COUNTY

800 East Street Road, West Chester PA 19382

☎: 610.399.1425 | ☎: 610.399.6714

✉: administration@thornburytwp.com

**Application for Solicitation/Transient Merchant Permit**

\*\*\*\* Each and every individual soliciting in Thornbury Township must first obtain a Permit.

Name: \_\_\_\_\_

Last

First

Middle

Address: Temporary while soliciting: \_\_\_\_\_

Permanent Address: \_\_\_\_\_

Phone#: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Eye Color: \_\_\_\_\_ Hair: \_\_\_\_\_ Height: \_\_\_\_\_ Weight: \_\_\_\_\_

Driver's License#: \_\_\_\_\_ State: \_\_\_\_\_ Date Issued: \_\_\_\_\_

Vehicle Info: Make: \_\_\_\_\_ Model: \_\_\_\_\_ Year: \_\_\_\_\_

Color: \_\_\_\_\_ License Plate#: \_\_\_\_\_ State: \_\_\_\_\_

Registered to: \_\_\_\_\_ Phone#: \_\_\_\_\_

State specifically, the nature of the business or activity in which you wish to engage within the Township: \_\_\_\_\_

Length of time in the Township: \_\_\_\_\_

Name of Business: \_\_\_\_\_

Phone#: \_\_\_\_\_

Address: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Title: \_\_\_\_\_

PA Sales Tax License # or Social Security Number \_\_\_\_\_

Completed PA State Police Criminal Record Check (SP 4-164)                      yes or no

Completed PA Driving Record (DL-503)    yes or no

(OR Required Forms from Home state for Out-of-State Residents)

Soliciting will be conducted in Thornbury Township Chester County between the hours of 8:00am and dark, Monday thru Saturday only. Solicitation is prohibited on Sundays and on all legal holidays. The solicitor shall carry the license at all times and exhibit it upon the request of any police officer or any person requesting to see same. Any complaints concerning the solicitor will result in the revocation of his or her solicitor's license, and/or the arrest of the solicitor.

I have read and understand the Thornbury Township Chester County Solicitor's Application Form, and all entries are true and correct.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Application must be completed with a non-refundable fee of \$150.00. Check should be made payable to "Thornbury Township, Chester County". As well as completed Criminal History and Driving Records.

THORNBURY TOWNSHIP, CHESTER COUNTY

800 East Street Road, West Chester PA 19382

☎: 610.399.1425 | ☎: 610.399.6714

✉: [administration@thornburytp.com](mailto:administration@thornburytp.com)

## Solicitation/Transient Merchant Permit Requirements

- A transient retail business is engaging in peddling, soliciting or taking orders, either by sample or otherwise, for any goods, wares or merchandise upon any street, alley, sidewalk or public ground, or from house to house, within the township
- No person shall engage in any transient retail business within the township without first having obtained from the Code Enforcement Officer a license
- Every license holder shall carry such license upon his person if engaged in transient retail business from house to house or upon any of the streets, alleys, sidewalks or public grounds, or shall display such license at the location where he shall engage in such business if doing so at a fixed location. He shall exhibit such license, upon request, to all police officers, municipal officials and citizens or residents of the township.
- Soliciting will be conducted in Thornbury Township Chester County between the hours of 8:00am and dark, Monday thru Saturday only. Solicitation is prohibited on Sundays and on all legal holidays.
- PA Residents applying for the permit must complete BOTH the State Police Form SP 4- 164 Criminal Background Check and the Penn DOT Form DL- 503 Driver Record Information. This process may take several weeks and not under the control of Thornbury Township.
- Out Of State residents must complete the application and submit the background check **and** the driver record information from their state of residence. This process may take several weeks and not under the control of Thornbury Township.
- Any person who violates or permits a violation of this chapter shall, upon being found liable therefor in a civil enforcement proceeding commenced by the township before a District Justice, pay a fine of not more than \$600, plus all court costs, including reasonable attorney's fees incurred by the township in the enforcement of this chapter.