

**THORNBURY TOWNSHIP, CHESTER COUNTY
BOARD OF SUPERVISORS ORGANIZATION MEETING
MINUTES – JANUARY 4, 2021**

In attendance were Supervisors Jim Benoit, Bob Anthony, Mike Gallagher, Joe Lisa, and Robert Wiggins. Teresa DeStefano, Township Secretary; Judy Lizza, Township Manager; and Kathryn Labrum, Solicitor, were also in attendance.

Pledge of Allegiance

Election of Temporary Chairman for the Organizational Meeting – Jim Benoit motioned to name Bob Anthony Temporary Chairman. Joe Lisa seconded the motion. All were in favor. Motion carried.

Election of Temporary Secretary – Jim Benoit motioned to name Teresa Destefano Temporary Secretary. Bob Anthony seconded the motion. All were in favor. Motion carried.

CALL TO ORDER- Jim Benoit called the meeting to order at 6:15 p.m.

Nominations and Appointment Chairman – Joe Lisa motioned to appoint Jim Benoit as Chairman. The motion was seconded by Bob Anthony. All were in favor. Motion carried.

Nominations and Appointment Vice-Chairman – Jim Benoit motioned to appoint Bob Anthony as Vice-Chairman. The motion was seconded by Joe Lisa. All were in favor. Motion carried.

Appointment of Supervisors Positions

Jim Benoit motioned the approval of the following Supervisor Appointments:

Police Commissioner – Jim Benoit

Financial Liaison– Bob Anthony

Historical Preservation Commission Liaison – Joe Lisa

Planning Commission Liaison – Mike Gallagher

Park & Recreation Commission/ Liaison Cheyney University Liaison/West Chester Area COG Delegate/Voting Delegate to PSATS Convention – Robert Wiggins

The motion was seconded by Joe Lisa. All were in Favor. Motion Carried.

Appointment of Township officials and Professional Services

Jim Benoit motioned the appointment of Township Officials and Professional Services:

Township Manager – Judy Lizza

Township Secretary – Teresa DeStefano

Tax Collector/Bookkeeper – Audrey Hudak

Roadmaster – Mike Aiello

Township Solicitor – Kathryn Labrum of Donahue & Labrum

Planning Commission Solicitor – Kathryn Labrum of Donahue & Labrum

Zoning Hearing Board Solicitor – Patrick McKenna of Gawthrop Greenwood, PC

Township Engineer/Zoning Officer – Mike Conrad from Yerkes Associates

Township Engineering – F. Tavani and Associates, Inc. (Frank Tavani)

Land Planner for the Township – Tom Comitta

Emergency Management Coordinator /Fire Marshall – F. David Smiley

Building Code Official/Code Enforcement Officer/Zoning Officer – Linn Architects (Mike Cosentino)

Electrical Inspector – Len Warren

Earned Income and Local Services Tax Collector – Keystone Collections Group

The motion was seconded by Bob Anthony. All were in Favor. Motion Carried

Appointment for Township Boards and Commissions

Jim Benoit motioned the following appointments to the following Thornbury Township Boards and Commissions:

- Planning Commission – (4 year-term) – Mike Aiello and Dimitry Belokopyty**
- Planning Commission Recording Secretary – Teresa DeStefano**
- Historical Preservation Commission – (5 year-term) – Frances Ley**
- Park & Recreation Commission – (5year-Term) – Nicole D’Ulisse**
- UCC Appeals Board – (1 year-term) – Percy Neall**
- Vacancy Board– (One 1 year-term) – William Reilly**

The motion was seconded by Bob Anthony. All were in Favor. Motion Carried

RESOLUTIONS PROPOSED FOR ADOPTION

Jim Benoit motioned to approve the following Resolutions:

- Resolution 2021-1, Approval for Payment of Routine Obligations**
- Resolution 2021-2, Appointment of Emergency Services**
- Resolution 2021-3, Determination of 2021 Mileage Compensation**
- Resolution 2021-4, Act 44 Disclosure Statement and 2021 MMO**
- Resolution 2021-5, Designation of Township Depositories**
- Resolution 2021-6, Appointment to the Zoning Hearing Board**
- Resolution 2021-7, Appointment of Independent Auditors for 2020 Audit**
- Resolution 2021-8, Appointment of Voting Delegates for the Chesco Tax Collection Cmt.**
- Resolution 2021-9, Establishment of Fee Schedule for Regulated Activities**
- Resolution 2021-10, Establishment of Fee Schedule for Conditional Use, SALDO, ZHB, and Special BOS Meetings**

The motion was seconded by Bob Anthony. All were in Favor. Motion Carried.

TOWNSHIP BOND AMOUNT

Jim Benoit motioned to set the Treasurer’s Bond amount for 2021

Treasurer’s Bond in the amount \$1,300,000 with HA Thompson

The motion was seconded by Bob Anthony. All were in favor. Motion carried.

2021 HOLIDAY SCHEDULE & 2021 MEETING DATES

Jim Benoit motioned to approve the attached 2021 Holiday Schedule & Meeting Dates

The motion was seconded by Bob Anthony. All were in favor. Motion carried.

Public Comment

None

ADJOURNMENT

Jim Benoit motioned to adjourn the meeting at 6:25 p.m.

Jim announced the Board was going into Executive Session to discuss Police Matters.

The motion was seconded by Bob Anthony. All were in favor. Motion carried.

Respectfully Submitted,


Judy Lizza
Township Manager

**Thornbury Township, Chester County
2021 – HOLIDAY SCHEDULE**

Friday	Jan. 1	New Year's Day
Monday	Jan. 18	MLK Day
Monday	Feb. 15	Presidents' Day
Friday	April 2	Good Friday
Monday	May 31	Memorial Day
Friday	July 5	Independence Day (observed)
Monday	Sept. 6	Labor Day
Thursday	Nov. 11	Veterans Day
Thursday	Nov. 25	Thanksgiving Day
Friday	Nov. 26	Day after Thanksgiving
Friday	Dec. 24	Christmas Eve
Friday	Dec. 31	New Year's Eve

**Thornbury Township
Chester County**

2021 Meeting Dates

	Board of Supervisors		Planning Commission		Historic Preservation		Parks and Recreation	
			7:00 p.m.		7:00 p.m.		Noon	
Work Sessions 6:15 p.m. / Regular Meetings 6:15 p.m.								
January (Re-Org)	4 (6:15)	19	11		13		7	
February	2	16	8				4	
March	2	16	8		10		4	
April	6	13	12				1	
May	4	18	10				6	
June	1	15	14		9			3
July		20	12					
August	3	17	9				5	
September	7	21	13		8		2	
October	5	19	11				7	
November	9	16	8				4	
December	7	21	13		8		2	
January (Re-Org 2022)	4 at 6:15 PM							

All public meetings are held at the Thornbury Township municipal building located at 8 Township Drive, Cheyney, PA. 19319. Any change in meeting dates or times will be advertised in the Daily Local News.