

**THORNBURY TOWNSHIP, CHESTER COUNTY
BOARD OF SUPERVISORS
REGULAR MEETING
MINUTES September 15, 2020**

CALL TO ORDER:

The regularly scheduled meeting of the Thornbury Township Board of Supervisors was called to order by Bob Anthony at 6:15 PM remotely via Ring Central. In attendance were Supervisors Robert Wiggins, Joe Lisa, and Bob Anthony. Judy Lizza, Township Manager, Teresa Destefano, Township Secretary and Kathy Labrum, Township Solicitor were in attendance.

Bob Anthony read the following:

In accordance with the order issued by Governor Wolf, and the Continuity Plan adopted by the Township Supervisors, the September 15, 2020 meeting of the Thornbury Township Board of Supervisors is being held virtually and open to the public.

It was announced at the beginning of the meeting:

1. All virtual meetings will be recorded via video, electronic or telephonic means.
2. Public comment will be conducted. All comments were to be submitted in writing and received by Judy Lizza or physically dropped in the township mailbox at the building. Public comments will be read during the virtual meeting during the public comment period. Additional public comment will be accepted at the discretion of the Board Chair.
3. All attendees to the virtual meetings will be muted by the organizer or be asked to mute themselves unless and until recognized by the Board Chair.
4. All attendees are expected to "sign in" virtually.
5. Meeting minutes will be available and posted, once approved, on the township website.
6. Attendance taken.

The Pledge of Allegiance was conducted by Bob Anthony.

APPROVAL OF MINUTES:

Bob Anthony motioned to approve the August 18, 2020 Board of Supervisors Meeting minutes and the September 1, 2020 Work Session minutes. The motion was seconded by Joe Lisa. All were in favor. Motion carried.

MANAGER'S REPORT:

Judy Lizza presented the Manager's report. A copy of the report is on file.

AGENDA BUSINESS:

1. *West Chester Library System: Mary Brooks library*

Mary Brooks from West Chester Public Library wanted to thank the Board for the yearly contribution from the Township to help with the Library's Funding.

2. *Cheyney University President Aaron Walton*

Did not attend.

3. *2020 Minimum Municipal Obligation (MMO) Payment of \$10,973; announce 2021 MMO \$10,980*

Bob Anthony motioned to make the payment to the Township Pension Plan in the amount of \$10,973. (The Township will receive State Aid in October) I further move to budget in 2021 the MMO payment of \$10,980. Joe Lisa seconded the motion. All were in favor. Motion carried

4. *MS4 Statement (Municipal Separate Storm Water System)*

Judy Lizza presented a MS4 statement for 2020. As a requirement of the Thornbury Township's DEP MS4 permit, public education and public participation are mandated. Thornbury Township will continue to provide general education and outreach. Thornbury Township publishes educational articles in our existing newsletter distributed to Township residents via regular mail and email, which addresses good storm water management practices for both private and commercial citizens. The Township also has a web page dedicated to environmental concerns and practices and will continue to add new material to educate the citizens of the Township as they become available.

The Township and its residents participate in an annual Stream Clean-up and Monitoring Program sponsored by the CRC. This program's success is primarily due to voluntary public participation. The public will be invited to continue their participation through advertising in our local newsletter and in the future on the Township sponsored website.

And one last note, if you see something, say something. Residents are often the first to see illicit discharges. If flows into storm sewers or flow out of outfalls is unusual in nature, please notify the Township to investigate.

APPROVAL OF THE BILL LIST

1. *Bob Anthony presented for approval the bill list for September in the amount of \$90,266.26.*

Bob Anthony motioned to approve the bill list for August. The motion was seconded by Joe Lisa. All were in favor. Motion carried.

2. *Authorize the release of escrow funds since all reviews have been completed:*

A. *Cavalier Homes in the amount of \$ 1,478.78*

Bob Anthony motioned to release escrow funds for Cavalier Homes in the amount of \$1,478.78. The motion was seconded by Joe Lisa. All were in favor. Motion carried.

PUBLIC COMMENT: None

NEW BUSINESS: None

UNFINISHED BUSINESS:

Chris Patriarca, Chester County Planning Department went over a Matrix for the Zoning updates to the draft Zoning Ordinance.

ADJOURNMENT:

Respectfully submitted,



Judy Lizza
Township Manager