

THORNBURY TOWNSHIP, CHESTER COUNTY
BOARD OF SUPERVISORS
WORK SESSION
MINUTES – October 6, 2020

The Thornbury Township Board of Supervisors' Work Session was called to order at 6:20 p.m. via Ring Central remote meeting. In attendance were Supervisors Jim Benoit, Chairman, Joe Lisa, and Bob Wiggins. Also, in attendance were Judy Lizza, Township Manager; Teresa Destefano, Township Secretary and Kathy Labrum, Township Solicitor.

CALL TO ORDER:

Jim Benoit, Chairman read the following:

In accordance with the order issued by Governor Wolf, and the Continuity Plan adopted by the Township Supervisors, the October 6, 2020 meeting of the Thornbury Township Board of Supervisors is being held virtually and open to the public.

Some items of note:

1. All virtual meetings will be recorded via video, electronic or telephonic means.
2. Public comment will be conducted. All comments were to be submitted in writing and received by Judy Lizza or physically dropped in the township mailbox at the building. Public comments will be read during the virtual meeting during the public comment period. Additional public comment will be accepted at the discretion of the Board Chair.
3. All attendees to the virtual meetings will be muted by the organizer or be asked to mute themselves unless and until recognized by the Board Chair.
4. All attendees are expected to "sign in" virtually.
5. Meeting minutes will be available and posted, once approved, on the township website.
6. Can we please take attendance of the meeting at this time? I will call on each official and then request any additional attendees to identify themselves for the record. (Joe Lisa, Bob Wiggins, Kathy Labrum, Judy Lizza, Teresa DeStefano) Anyone not called please state your name and address
7. I appreciate everyone's time tonight, and your patience as we work through this new kind of meeting.

DISCUSSION ITEMS:

1. 2020 Budget Review and 2021 Budget expenditure review

Judy Lizza gave a brief review to the Board of the 2020 Budget. The projected Township revenue for 2021 is constant. Not many changes. Some reduction in cable franchise fees. The 2021 Liquid Fuel allocation will be \$106,515.39 which is the same funding level as 2015.

Judy noted she will continue to update the Board with the 2021 budget in the next month and then be ready to advertise for approval.

2. Update on the New Township Building Process

Judy Lizza noted that the new building site plans are moving forward. Utility planning almost complete. Architectural plans still in progress.

The township should be ready to go out to bid next month and be ready to award the bid on December 15, 2020.

3. 2020 Road Program Completion

Mike Conrad submitted his completion letter for Innovative Construction invoice and is recommending payment in the amount of \$110,503.68.

Judy Lizza noted that the road program this year was funded completely by Liquid Fuel Funds.

OTHER MATTERS:

ADJOURNMENT:

Jim Benoit announced that there will be an executive session to discuss Litigation and the Township Building contracts.

As there was no further business, the meeting was adjourned at 7:00 p.m.

Respectfully submitted,


Teresa DeStefano
Township Secretary