

**THORNBURY TOWNSHIP, CHESTER COUNTY
BOARD OF SUPERVISORS ORGANIZATION MEETING
MINUTES – JANUARY 7, 2019**

In attendance were Supervisors Bob Anthony, Bill Reilly and Jim Benoit. Judy Lizza, Township Manager; Teresa DeStefano, Township Secretary; and Kathryn Labrum, Solicitor, were also in attendance.

Pledge of Allegiance

Election of Temporary Chairman for the Organizational Meeting – Jim Benoit motioned to name Bill Reilly Temporary Chairman. Bob Anthony seconded the motion. All were in favor. Motion carried.

Election of Temporary Secretary – Jim Benoit motioned to name Judy Lizza Temporary Secretary. Bob Anthony seconded the motion. All were in favor. Motion carried.

CALL TO ORDER- Jim Benoit called the meeting to order at 6:40 p.m.

Nominations and Appointment Chairman – Bill Reilly motioned to appoint Jim Benoit as Chairman. The motion was seconded by Bob Anthony. All were in favor. Motion carried.

Nominations and Appointment Vice-Chairman – Bill Reilly motioned to appoint Bob Anthony as Vice-Chairman. The motion was seconded by Jim Benoit. All were in favor. Motion carried.

Appointment of Supervisors Positions

Jim Benoit motioned the approval of the following Supervisor Appointments:

Police Commissioner – Jim Benoit
Financial Liaison/Park & Recreation Commission Liaison – Bill Reilly
Historical Preservation Commission Liaison – Joe Lisa
Planning Commission Liaison – Mike Gallagher
Cheyney University Liaison - Bob Anthony
West Chester Area COG Delegate/Voting Delegate to PSATS Convention – Jim Benoit

The motion was seconded by Bob Anthony. All were in Favor. Motion Carried.

Appointment of Township officials and Professional Services

Jim Benoit motioned the appointment of Township Officials and Professional Services:

Township Manager – Judy Lizza
Township Secretary – Teresa DeStefano
Deputy Tax Collector/Bookkeeper – Audrey Hudak
Roadmaster – Mike Aiello
Township Solicitor – Kathryn Labrum of Donahue & Labrum
Planning Commission Solicitor – Kathryn Labrum of Donahue & Labrum
Zoning Hearing Board Solicitor – Patrick McKenna of Gawthrop Greenwood, PC
Township Engineer – Mike Conrad from Yerkes Associates
Township Engineering – Mike Schneider from Pennoni Associates
Land Planner for the Township – Tom Comitta
Emergency Management Coordinator /Fire Marshall – F. David Smiley
Building Code Official/Code Enforcement Officer/Zoning Officer – Linn Architects (Mike Cosentino)
Electrical Inspector – Len Warren

Earned Income and Local Services Tax Collector – Keystone Collections Group

The motion was seconded by Bob Anthony. All were in Favor. Motion Carried

Appointment for Township Boards and Commissions

Jim Benoit motioned the following appointments to the following Thornbury Township Boards and Commissions:

- Planning Commission – (4 year-term) – Terry Donohue & Chris Kirby
- Planning Commission Recording Secretary – Teresa DeStefano
- Historical Preservation Commission – (5 year-term) – Dick Webster
- Park & Recreation Commission – (5year-Term) – Karen Mulligan & Colleen Caceci
- UCC Appeals Board – (1 year-term) – Percy Neall
- Vacancy Board– (One 1 year-term) – Renee Braun

The motion was seconded by Bill Reilly. All were in Favor. Motion Carried

RESOLUTIONS PROPOSED FOR ADOPTION

Jim Benoit motioned to approve the following Resolutions:

- Resolution 2019-1, Approval for Payment of Routine Obligations
- Resolution 2019-2, Appointment of Emergency Services
- Resolution 2019-3, Determination of 2019 Mileage Compensation
- Resolution 2019-4, Act 44 Disclosure Statement and 2019 MMO
- Resolution 2019-5, Designation of Township Depositories
- Resolution 2019-6, Appointment to the Zoning Hearing Board
- Resolution 2019-7, Appointment of Independent Auditors for 2018 Audit
- Resolution 2019-8, Appointment of Voting Delegates for the Chesco Tax Collection Cmt.
- Resolution 2019-9, Establishment of Fee Schedule for Regulated Activities
- Resolution 2019-10, Establishment of Fee Schedule for Conditional Use, SALDO, ZHB, and Special BOS Meetings

The motion was seconded by Bill Reilly. All were in Favor. Motion Carried.

TOWNSHIP BOND AMOUNT

Jim Benoit motioned to set the Treasurer’s Bond amount for 2019

Treasurer’s Bond in the amount \$1,300,000 with HA Thompson

The motion was seconded by Bob Anthony. All were in favor. Motion carried.

2019 HOLIDAY SCHEDULE & 2019 MEETING DATES

Jim Benoit motioned to approve the attached 2019 Holiday Schedule & Meeting Dates

The motion was seconded by Bob Anthony. All were in favor. Motion carried.

Public Comment

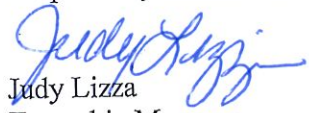
None

ADJOURNMENT

Jim Benoit motioned to adjourn the meeting at 6:50 p.m.

The motion was seconded by Bill Reilly. All were in favor. Motion carried.

Respectfully Submitted,


Judy Lizza
Township Manager

Thornbury Township, Chester County
2019 – HOLIDAY SCHEDULE

Tuesday	Jan. 1	New Year's Day
Monday	Jan. 21	MLK Day
Monday	Feb. 18	Presidents' Day
Friday	April 19	Good Friday
Monday	May 27	Memorial Day
Thursday	July 4	Independence Day
Monday	Sept. 2	Labor Day
Monday	Nov. 11	Veterans Day
Thursday	Nov. 28	Thanksgiving Day
Friday	Nov. 29	Day after Thanksgiving
Tuesday	Dec. 24	Christmas Eve
Wednesday	Dec. 25	Christmas Day

**Thornbury Township
Chester County**

2019 Meeting Dates

	Board of Supervisors		Planning Commission	Historic Preservation	Parks and Recreation
			7:00 p.m.	7:00 p.m.	Noon
Work Sessions 6:15 p.m. / Regular Meetings 6:15 p.m.					
January (Re-Org)	7 (6:30)	15	14	9	3
February	5	19	11		7
March	5	19	11	13	7
April	2	23	8		4
May	7	28	13		2
June	4	18	10	12	6
July		16	8		
August	6	20	12		1
September	3	17	9	11	5
October	1	15	14		3
November	12	19	18		7
December	3	17	9	11	5
January (Re-Org 2020)	7 at 6:30 PM				

All public meetings are held at the Thornbury Township municipal building located at 8 Township Drive, Cheyney, PA. 19319. Any change in meeting dates or times will be advertised in the Daily Local News.