

**THORNBURY TOWNSHIP, CHESTER COUNTY
BOARD OF SUPERVISORS
WORK SESSION**

MINUTES – February 3, 2015

The Thornbury Township Board of Supervisors' Work Session was called to order at 6:00 p.m. in the Thornbury Township meeting room. In attendance were Supervisors Robert Anthony, Chairman; Jim Benoit, Vice-Chairman; George Stasten, and Bill Reilly. Also in attendance were Jacqui Guenther, Township Manager; Kathy Labrum, Township Solicitor; and Teresa DeStefano, Secretary.

DISCUSSION ITEMS:

1. 2015 Road Project

Jacqui Guenther started the discussion by reviewing the preliminary construction costs provided by Mike Conrad, Yerkes Associates. The four streets reviewed were South Concord Road, Woodbine Road, Old Woods Road, Greentree Drive. The board discussed the different options and cost of the project. They continued the discussion on how to direct Mike Conrad to prepare the bid documents for the March 17, 2015 meeting.

2. WCUSC/Status Update

Jacqui Guenther noted that the Township is still waiting for FEMA to get the maps done. Gary Bevilaqua noted that he has video the water and the direction it is coming from. Gary claimed that the video shows that all the water is coming from Westtown Road and not the Soccer Club.

3. Preserve at Squire Cheyney/Status Update

Jacqui Guenther stated that Orleans escrow check was received today and that they are requesting dedication of the roads. The Township has received a review letter from Yerkes Associates dated January 25, 2015 which shows they still have some outstanding issues to resolve before the Township would accept dedication.

Mr. Agrawal, a resident at Preserve Squire Cheyney, was concern about the landscape issues and all the seeding around the development.

4. Squire Cheyney Walking Trail/Status Update

Jacqui Guenther noted that the post and rail fence has been installed along Cheyney Road and at the end of the trail. The benches are in and the remaining landscape will be planted in the spring, weather permitting.

5. Feasibility Study

Jacqui Guenther updated the Board on the different options found in the Feasibility Study provided by Kevin Godshall from Godshall, Kane, O'Rourke Architects. The Board discussed the locations and costs of the building. The Board scheduled an executive session for March 24, 2015 to discuss this issue in further detail.

6. New Street Lease Renewal

Jacqui Guenther mentioned that the Township has had a lease agreement with Peter Hicks for the plot of land at New Street for years in exchange for which he maintains the land. Jacqui asked if the Board would like to continue with the lease agreement and if so she would prepare the papers to renew the lease for the next meeting. The Board agreed.

7. Maintenance Contract/Squire Cheyney Park

Jacqui Guenther noted that we did receive two proposals for the maintenance of the Squire Cheyney Park. The board discussed the different proposals and will vote on it at the next Board meeting.

8. Shredding Township Documents Resolution

Jacqui Guenther prepared a resolution for the Board to approve at the next Board meeting. This will allow the Township to dispose of old Township documents.

9. Home Based Business Ordinance

Jacqui Guenther mentioned that this ordinance was discussed at a previous work session, the issues that were discussed were added to the draft ordinance.

The discussion continued and the Board stated that they would keep the current ordinance as it presently exists.

10. Accepting Cash Payments

Jacqui Guenther noted that Maryann Furlong and Percy Neall are concerned about collecting cash at the Township Office. The township could maintain a “no cash” policy or, in the alternative, we just keep all cash locked in the safe. The discussion continued with whether or not the Township should accept credit card payments. If the Township decides to do this it will have to be announce at a public meeting.

11. Manpower Log Report

Bob Anthony noted that he requested this so periodically the Board can see what sick time and vacation time is available per employee. Jacqui Guenther noted that overtime and hourly rates should be addressed.

Bob Anthony stated that the Township Handbook will be updated and addressed in the upcoming weeks.

12. Springhouse Restoration

Bob Anthony asked whether or not to table this issue until someone from the HPC could attend the meeting.

Jacqui Guenther noted that the HPC has requested that the Township contract with Dale Frens to prepare the engineered drawings for bid purposes and to also have Dale oversee the project.

The Board discussed just how much this Township really wants to spend on the Springhouse. Jacqui Guenther suggested that the Township could have Mike Conrad do the drawings.

Bob suggested they get an independent engineer to prepare the drawings who agreed to prepare them at no cost to the Township.

OTHER MATTERS:

Jim Benoit inquired about the meeting that was held by John Jaros regarding the property located at Route 202 and Greentree Road.

ADJOURNMENT:

As there was no further business, the meeting was adjourned at 8:30 p.m.

Respectfully submitted,

Teresa Destefano, Secretary