

**THORNBURY TOWNSHIP, CHESTER COUNTY**  
**BOARD OF SUPERVISORS**  
**Work Session**

**MINUTES – May 11, 2010**

The Thornbury Township Board of Supervisors opened a special public meeting at 6:00 p.m. in the Thornbury Township meeting room. In attendance were Supervisors: Mike Gast, Chairman; Robert Miller, Vice-Chairman, Bob Anthony, and Ed Travis, Board members. Also in attendance were Brody Bovero, Township Manager; Teresa DeStefano, Township Secretary.

**I. Resolution 2010-12 Designation of Agent for Thornbury Township to Receive Federal Disaster Relief and Emergency Assistance.**

**Bob Miller motioned to approve Resolution 2010-12 The Designation of Agent for Thornbury Township to Receive Federal Disaster Relief and Emergency Assistance. Bob Anthony seconded the motion. All were in favor. Motion carried.**

**Bob Miller motion to adjourn the special meeting at 6:07 pm. Ed Travis seconded. All were in favor. Motion carried.**

The Board of Supervisors called to order the regularly scheduled work session at 6:07 pm.

**MANAGERS REPORT**

**Land Development and Subdivisions**

A meeting was held with representatives from the Benson Companies regarding Brinton Village. All remaining improvements will be completed by mid-summer of this year. This includes the drainage issue and left lane turn on Street Road.

Cheyney University submitted a land development application for a new 40,000 square foot science building. The Planning Commission started reviewing the plans.

Karin Crooks submitted a subdivision application for a total of three lots at 220 W. Street Rd. The Planning Commission will review the plan at the June meeting.

**Road Maintenance**

The annual road inspection was performed with the Roadmaster to determine what type of road work needs to be done this year. Some follow-up work and cost estimates will be prepared and presented to the Board.

Further meetings have been held with the Township Engineer, along with the Roadmaster, snowplowing contractor, and an architect to discuss the needs and design of the salt shed.

The snowplowing contractor, The Groundskeeper has completed the post-damage repair to properties in the Township. No complaints have been received on the repair work.

### **Code Enforcement**

A resident on Buck Lane was under a property maintenance violation notice, but did comply with the notice prior to the deadline.

A resident of Fieldstone Drive was notified of a possible sinkhole forming on/near his property. It was determined that it is not in the Townships right of way, so the resident is looking it.

Significant grading has occurred at a property at E. Street Road and Westtown Road without a permit. This issue is complicated by the fact that it is in the floodplain. Both the County Soil Conservation District and the Township are following up on this issue.

### **Grants & Financial Relief**

The necessary paper work and materials were submitted to Chester County for the grant money for the Historic Resources Inventory project. We were notified that the materials are acceptable and the money will be transferred within the next week. The total grant money is \$16, 837.50.

Two meetings were held with FEMA and PEMA to start the process for receiving the disaster relief money for the February storms. The Township is seeking approximately \$40,000 in relief money for the eligible costs associated with snowplowing. A FEMA representative will be working with us over the next 4 or 5 weeks to compile paper work and forms for the relief.

### **Park Maintenance**

All final documents were prepared and signed for the park maintenance contract with TS Morris Landscaping. The contractor has begun mowing Town Center and Goose Creek Park.

### **Town Center**

The space at 846 E. Street Road has been renovated for a new tenant. The tenant will be improving the bathroom and moving in within the next two weeks.

The Township and the Goose Creek Grill are continuing to move forward toward a new lease agreement for the restaurant building. The new lease is expected to be completed by May 31.

### **Sanitary Sewer Projects**

Yerkes Associates is preparing a revised cost estimate for connecting sanitary sewer to the Cheyney Wastewater Treatment plant. These estimates will be used to further pursue grant funding for the project.

## **Transportation Planning**

A meeting was held with Ron Bailey, Chester County Director of Planning, to get an overview of the planning process for transportation projects in Chester County. Ron Bailey provided an update on the Sec. 100 project, indicating that the latest study would be forthcoming in the next few months.

### **I. DISCUSSION ITEMS**

#### **A. Township Newsletter**

There was a discussion concerning the following:

- layout of the newsletter
- advertising businesses in the Township
- The name of the newsletter
- The logo

The discussions also included the content and the formatting of the articles. There was also a discussion on the pricing and the advertising in the issues.

#### **B. Outdoor Wood-Fired Boilers Ordinance**

There was a discussion on the regulating of outdoor wood fired boilers in the Township. These boilers are external to the house and are designed to use wood as fuel to provide heat and hot water to the home. Because of issues relating to air quality, public health, and possible nuisances the Township has an interest in how these boilers are located, installed and operated.

It was suggested that additional information from members of the public and experts would be beneficial.

#### **C. Salt Shed & Parking Expansion at Town Center**

Mike Conrad noted that previous discussions were held on the parking spaces at the Town Center. The Board of Supervisors favored Sketch E which included 29 new spaces. Mike presented a revised plan with the following modifications:

- The drive aisle of the parking extension was a dead end. Now it circles through.
- The footpath to the park along the back parking area has been removed

The salt shed in sketch E is at the same location and is a 20' x 40' structure and will hold 150 tons of salt. The structure consists of concrete walls, a framed top, and a height of about 25'.

The Board discussed the possible options of adding a smaller third bay for the salt loader. Alternate features of the shed include having poured concrete walls instead of pre-fabricated concrete walls. They also discussed the various roof materials and exterior finishes available.

The item will be on the May 25<sup>th</sup> agenda to authorizing going to bid.

**D. Waln Run Park & Squire Cheyney Park**

Mike Gast noted that at the March and April Work Sessions, the Board discussed the future improvements to Waln Run and Squire Cheyney Parks. Based on the discussions and input from these two meeting, the Board could consider doing the following:

- Put together a task force consisting of a member from the Planning Commission, the Park & Recreation Commission, the Township Engineer, the Township Manager and a member of the Board of Supervisors.
- Provide them a scope of work
- The primary purpose of the committee would be to provide a recommended design and improvements for the two parks.

**II. OTHER MATTERS**

Bob Miller noted that on the upcoming snow plowing contract, the Board should put together guidelines as to what is expected from the contractor.

Joe Bailey handed out a letter with a proposal for the Township for the land near Route 926 and Route 202.

Ed Travis presented a proposal for a decal with the Township's hours and logo to be placed on the front door.

**II. ADJOURNMENT**

As there was no further business, the meeting was adjourned at 9:25 pm

Respectfully Submitted,

Teresa DeStefano