

**THORNBURY TOWNSHIP, CHESTER COUNTY
BOARD OF SUPERVISORS
ORGANIZATION MEETING
MINUTES – JANUARY 4, 2010**

In attendance were: Supervisors Ed Travis, Mike Gast, Bob Miller, Bob Anthony, and Percy Neall; Teresa DeStefano, Twp. Secretary; Kathryn Labrum, Solicitor, and 8 signed guests.

Election of Temporary Chairman for the Organizational Meeting - Ed Travis motioned to name Percy Neall Temporary Chairman. Mike Gast seconded the motion. All were in favor. Motion carried.

CALL TO ORDER- Percy Neall called the meeting to order at 7:09 p.m.

Pledge of Allegiance

ELECTION OF OFFICERS FOR 2010

Chairman – Ed Travis nominated Mike Gast, seconded by Bob Miller. All were in favor. Motion carried.

Vice Chair – Ed Travis nominated Bob Miller, seconded by Mike Gast. All were in favor. Motion carried.

Police Commissioner – Bob Miller nominated Ed Travis, seconded by Mike Gast. All were in favor. Motion carried.

Planning Commission Liaison – Bob Miller nominated Ed Travis, seconded by Mike Gast. All were in favor. Motion carried.

Historic Preservation Commission Liaison – Ed Travis nominated Bob Anthony, seconded by Percy Neall. All were in favor. Motion carried.

Park & Recreation Commission Liaison – Mike Gast nominated Percy Neall, seconded by Ed Travis. All were in favor. Motion carried.

Cheyney University Liaison – Ed Travis nominated Mike Gast, seconded by Bob Miller. All were in favor. Motion carried.

Long Range Planning Committee – Mike Gast nominated Bob Miller, seconded by Ed Travis. All were in favor. Motion carried.

Township Treasurer – Mike Gast nominated Bob Miller, seconded by Ed Travis. All were in favor. Motion carried.

C.O.G. Delegate – Bob Miller nominated Mike Gast, seconded by Ed Travis. All were in favor. Motion carried.

C.O.G. Substitute Delegate – Mike Gast nominated Bob Anthony, seconded by Bob Miller. All were in favor. Motion carried.

Voting Delegate to PSATS Convention – Ed Travis nominated Bob Anthony, seconded by Bob Miller. All were in favor. Motion carried.

Trails Committee – Mike Gast nominated Ed Travis, seconded by Bob Miller. All were in favor. Motion carried.

TOWNSHIP STAFF

Township Manager/Township Secretary – Open Assistant Treasurer/Deputy Tax Collector/Bookkeeper/Permit, Address & Tenant Coordinator – Ed Travis nominated Dee Ann Manley, seconded by Percy Neall. All were in favor. Motion carried.

Assistant Township Secretary, Subdivision & Land Coordinator, Zoning Hearing Board Coordinator, and Receptionist – Ed Travis nominated Teresa DeStefano, seconded by Bob Miller. All were in favor. Motion carried.

Road Master – Ed Travis nominated Mike Aiello, seconded by Bob Miller. All were in favor. Motion carried.

LEGAL

Township Solicitor for BOS – Percy Neall nominated Kathryn Labrum of Donaghue & Labrum, seconded by Mike Gast. All were in favor. Motion carried.

Township Sewage Solicitor – Ed Travis nominated Kathryn Labrum of Donaghue & Labrum, seconded by Bob Miller. All were in favor. Motion carried.

Planning Commission Solicitor – Ed Travis nominated Stacey Fuller of Gawthrop Greenwood, PC, seconded by Bob Miller. All were in favor. Motion carried.

CONSULTANTS

Engineering – Ed Travis nominated Yerkes Associates, seconded by Mike Gast. All were in favor. Motion carried.

Traffic Engineering – Ed Travis nominated Pennoni Associates, seconded by Bob Miller. Mike Gast, Bob Miller, Bob Anthony and Ed Travis were in favor. Percy Neall voted against. Motion carried.

Land Planner For the Township – Ed Travis nominated Simone Jaffe Collins, seconded by Bob Miller. All were in favor. Motion carried.

Emergency Management Coordinator /Fire Marshall – Ed Travis nominated F. David Smiley, seconded by Bob Miller. All were in favor. Motion carried.

MISCELLANEOUS

Code Enforcement Officer – Bob Miller nominated Yerkes Associates, seconded by Ed Travis. All were in favor. Motion carried.

Zoning Officer – Bob Miller nominated Yerkes Associates, seconded by Mike Gast. All were in favor. Motion carried.

Building Inspector – Ed Travis nominated Yerkes Associates, seconded by Bob Miller. All were in favor. Motion carried.

Earned Income Tax Collector – Bob Miller nominated Berkheimer, seconded by Ed Travis. All were in favor. Motion carried.

BOARDS AND COMMISSIONS

Planning Commission – (1 Term Expiration/4-year term-Ann Connolly)

Ed Travis nominated Patrick Karnick, seconded by Bob Miller. Mike Gast, Bob Miller, and Ed Travis were in favor. Percy Neall and Bob Anthony voted against. Motion carried.

Anne Connolly inquired when and where the Board advertised for this position.

Percy Neall inquired if the Board had asked for input from the Planning Commission.

Mike Gast noted that he had talked with Peter DuFault since he had worked with Mr. Karnick before.

Bob Anthony asked if any other PC members had been talked to about the position.

Mike Gast noted that he also talked to Steve Zippi and Brooks Durham.

Jin Jordan noted that he will make every effort to make Pat Karnick welcome and work with him, but we have to be careful we won't have a disproportionate number of non-landowners on the commission.

Planning Commission Recording Secretary – Percy Neall nominated Teresa DeStefano, seconded by Bob Miller. All were in favor. Motion carried

Historic Preservation Commission – (1 Term Expiration/5- year term)

Percy Neall nominated Tom Spackman for reappointment, seconded by Ed Travis. All were in favor. Motion carried.

Parks and Recreation Commission– (1 vacancy 5-year term) - Mike Gast nominated Rita Miller, seconded by Ed Travis. All were in favor. Motion carried.

Zoning Hearing Board- (1 Term Expiration/5-year term) – Ed Travis nominated Tom Jaagus, seconded by Bob Miller. All were in favor. Motion carried.

Citizen Member of Vacancy Board– (1 Term Expiration/1-year term) Percy Neall nominated Tom Spackman, seconded by Bob Anthony. Tom Spackman suggested that the Board should go with Irene Moyer, since she is qualified and had served for the past two years. Percy Neall then withdrew his nomination for Tom Spackman. Bob Miller nominated Irene Moyer, seconded by Ed Travis. Mike Gast, Bob Miller, Bob Anthony and Ed Travis were in favor. Percy Neall voted against. Motion carried.

BANK DEPOSITORIES

TD Bank, Citizens Bank, PLGIT, DNB – Ed Travis nominated the group of bank depositories to remain the same as 2009, seconded by Bob Miller. All were in favor. Motion carried.

Alternate authorized signatures for check signing – Mike Gast nominated Bob Miller, Ed Travis and Mike Gast, seconded by Ed Travis. All were in favor. Motion carried.

RESOLUTIONS PROPOSED FOR ADOPTION

Resolution 2010-1, Authorizing Payment of Routine Obligations – Bob Miller motioned to approve, seconded by Ed Travis. All were in favor. Motion carried.

Resolution 2010-2, Authorizing Employees/Supervisors Mileage Compensation – Ed Travis motioned to approve, seconded by Bob Miller. All were in favor. Motion carried.

Resolution 2010-3, Authorizing Emergency Coverage- Ed Travis motioned to approve, seconded by Bob Miller. All were in favor. Motion carried

TREASURER’S BOND AMOUNT

\$1,300,000 with yearly premium of \$1,650 – Ed Travis motioned to approve, seconded by Bob Miller. All were in favor. Motion carried.

TOWNSHIP MANAGER’S BOND AMOUNT / STAFF BOND / SUPERVISORS BOND

\$100,000 with \$1000 deductible and premium of \$334/yr. – Percy Neall motioned to approve, seconded by Ed Travis. All were in favor. Motion carried.

PUBLICATION FOR LEGAL NOTICE - Daily Local News

Ed Travis motioned to approve, seconded by Bob Miller. All were in favor. Motion carried.

2009 HOLIDAY SCHEDULE (attached)

Ed Travis motioned to approve, seconded by Bob Miller. All were in favor. Motion carried.

2009 MEETING SCHEDULES (attached)

Mike Gast motioned to approve as amended (first BOS meeting changed to January 19 and first P&R meeting changed to January 14), seconded by Bob Miller. All were in favor. Motion carried.

ADJOURNMENT

Ed Travis motioned to adjourn at 8:11 p.m., seconded by Percy Neall. All were in favor. Motion carried.

Thornbury Township, Chester County

2010 – HOLIDAY SCHEDULE

Friday	January 1	New Years Day
Monday	Feb. 15	Presidents' Day
Friday	April 2	Good Friday
Monday	May 31	Memorial Day
Monday	July 5	Independence Day
Monday	Sept. 6	Labor Day
Monday	Oct. 11	Columbus Day
Wednesday	Nov. 11	Veterans Day
Thursday	Nov. 25	Thanksgiving Day
Friday	Nov. 26	Day after Thanksgiving
Friday	Dec. 24	Christmas Eve
Monday	Dec 27	Monday After Christmas
Thursday	Dec. 31	New Years Eve (1/2 Day)

**Thornbury Township
Chester County**

2010 Meeting Dates

	Board of Supervisors		Planning Commission	P & R Commission	Historic Preservation Commission
			7:00 p.m.	5:30 p.m.	7:30 p.m.
Work Sessions 6:00 p.m. / Regular Meetings 7:00 p.m.					
January	(Re-Org)- 4				
	12	19	11	14	5
February	2	16	8	4	10
March	2	16	8	4	10
April	6	20	12	1	14
May	11	25	10	6	12
June	1	15	14	3	9
July	6	20	12	1	14
August	3	17	9	5	11
September	7	21	13	2	8
October	5	19	11	7	13
November	9	16	8	4	10
December	7	21	13	2	8

All public meetings are held at the Thornbury Township municipal building located at 8 Township Drive, Cheyney, PA. 19319. Any change in meeting dates or times will be advertised in the Daily Local News.