

**THORNBURY TOWNSHIP, CHESTER COUNTY  
BOARD OF SUPERVISORS  
REGULAR MEETING  
MINUTES – January 18, 2011**

**I. CALL TO ORDER**

The regularly scheduled meeting of the Thornbury Township Board of Supervisors was called to order by Mike Gast at 7:02 P.M. in Thornbury Township's meeting room. In attendance were Supervisors Mike Gast, Chairman; Bob Miller, Vice Chairman, and Ed Travis, Bob Anthony and Percy Neall Board Members; Brody Bovero, Township Manager; Kathy Labrum, Esq., Solicitor; and Teresa DeStefano, Township Secretary. An executive session was held before the regularly scheduled meeting to discuss real estate and personnel matters. There were 4 signed guests.

**II. WESTTOWN EAST GOSHEN POLICE REPORT – Sergeant Gorman**

Sergeant Gorman presented the December police report. There were 134 calls for service in Thornbury Township which constituted 11 % of the total calls for the three Townships.

Ed Travis inquired about the parking violation.

Percy Neall inquired about the location of the DUI violation.

Sergeant Gorman also noted that the Department is in the process of making an arrest on the burglary at the Luke Oil and other car break-ins.

**III. MANAGERS REPORT**

**Boards & Commissions**

The Park & Recreation Commission, Planning Commission and Historic Preservation Commission have completed their reorganization.

**Land Development and Subdivisions**

Brinton Village – There is no construction update. The trash dumpster was removed pursuant to enforcement action.

Sage Hill – All agreements have been executed for the dedication of roads at Sage Hill. The deeds were recorded last week. So the roads are now the Township's.

Cheyney University – No Update

The Preserve at Squire Cheyney – three new building permits have been issued.

### **Road Maintenance**

Three snow storms have occurred since the December 21<sup>st</sup> meeting. Both storms required plowing and salting.

Due to the holiday break at Cheyney University, no significant progress can be reported on the salt storage bins.

### **Code Enforcement**

Building permits have slowed down for the month of December.

### **Grants & Financial Relief**

We received word from Senator Pileggi's office that the Township's H2O Grant application did not score high enough to be awarded. However, there is a possibility of a grant award through the Safe Water grants from DEP. That would be for College Hill.

Ed Travis inquired when it would be awarded.

Mike Gast noted that the Safe Water grant is aided by Senator Pileggi's and his staff and we owe them a dept of gratitude

### **Parks & Open Space**

At the February work session, the Board will begin moving forward with details for Squire Cheyney Park. This will include identifying the scope of work for park improvements. Residents that are interested feel free to attend.

### **Stormwater Management**

The Brandywine Valley Association will be having there second meeting next week to discuss stormwater projects the Township is participating in.

### **Administrative Items**

Beginning in late January, the annual audit will begin.

## **IV. APPROVAL OF MINUTES**

### **A. December 7, 2010 BOS Work Session**

**Bob Miller made a motion to approve the minutes without the attached letter from Chris Lang, but to keep the letter on file. The motion was seconded by Ed Travis. Mike Gast and Bob Miller were in favor. Percy Neall and Bob Anthony opposed. Motion carried.**

Percy Neall disagreed with the decision and noted his support to include the letter in the minutes.

Mike Gast stated that minutes are not designed to have detailed information such as this, and that keeping the letter on file still allows the public to read it.

Thornbury Township Board of Supervisors- January 18, 2011

**B. December 21, 2010 BOS Meeting**

Mike Gast noted that at this meeting there was also a letter read at the meeting and it will not be in the minutes but will be kept on file.

**Bob Miller made a motion to approve the minutes with the administrative changes, the letter removed, and the following addition submitted by Percy Neall:**

“Percy Neall questioned if a 37’ x 7’ lighted sign on a 40+’ high tower was appropriate for a historic residential area in Thornbury Township.”

**The motion was seconded by Ed Travis. Bob Miller, Mike Gast and Ed Travis were in favor. Percy Neall and Bob Anthony opposed. Motion carried.**

**C. January 3, 2011 Re-Organization Meeting**

**Bob Miller made a motion to approve the minutes. The motion was seconded by Ed Travis. Mike Gast, Ed Travis, Bob Anthony and Bob Miller were in favor. Percy Neall abstained. Motion carried.**

**V. AGENDA BUSINESS**

**1. Resolution 2011 -4: 2011 Fee Schedule**

Mike Gast noted that the Township has not had a comprehensive review of the fee schedule in a few years. The Township’s fees are not covering the cost of the reviews.

Bob Anthony inquired about the statement “\$500.00 escrow: additional funds as expended” are these increases or the same.

Brody Bovero noted that all fees are the same except those indicated the far right hand corner.

**Mike Gast motioned to approve resolution 2011-4 Fee Schedule with the removal of the temporary political signs. The motion was seconded by Ed Travis. All were in favor. Motion carried.**

**2. Orleans Home Builders Escrow Release # 4: Requested amount \$99,980.74**

Brody Bovero noted that Orleans Home Builders escrow release has been reviewed by Yerkes Associates and are recommending a full release.

Percy Neall inquired how much money remains.

Ed Travis inquired if the company is still known as Orleans Home Builders?

Kathy Labrum indicated that they are.

**Bob Miller motioned to approve Orleans Home Builder Escrow Release # 4 for \$99,980.74. The motion was seconded by Ed Travis. All were in favor. Motion carried.**

**3. Brinton Village Escrow Release # 20: Requested amount \$7,203**

Brody Bovero noted that Brinton Village requested \$ 7,203. Yerkes Associates is recommending \$2,950.70. There are still items to be completed.

**Bob Miller motioned to approve Brinton Village Escrow Release # 20 in the amount recommended by Yerkes of \$2,950.70 of the requested \$7,203. The motion was seconded by Ed Travis. All were in favor. Motion carried**

**4. Brinton Village Financial Security Increased per Municipalities Planning Code**

Mike Gast noted that the Board has been asked by residents of Brinton Village to increase the escrow monies per the MPC. We can do it two ways:

1. increase the remaining escrow by 10%
2. study the remaining items to be completed

Bob Miller noted that there have been concerns about the builder moving on and not getting items completed. He expressed the need to get a schedule and to see if an increase is warranted.

Bob Anthony asked when the project started.

Percy Neall asked how much escrow remains.

Mike Gast noted the Township holds \$206,128.25

**The Board of Supervisors has directed Brody Bovero to work with Mike Conrad and Benson to get a schedule and review the remaining items to determine the proper amount of escrow.**

**VI. PUBLIC COMMENTS**

There was none

**VII. OTHER MATTERS**

There was none

**VIII. COMMISSION REPORTS**

**A. Planning Commission – Ed Travis**

Mike Gast noted that Brooks Durham was appointed to Chairman & Peter DuFault was appointed to vice-chairman.

Pete DuFault noted that at the meeting the Planning Commission was asked to review a list of priority items to work on.

Ed Travis noted that a letter was written at our last meeting regarding the Planning Commission to provide feedback. Ed noted that he has addressed it.

**B. Historic Preservation Commission – Tom Spackman**

Mike Gast noted that the HPC has been working on the Oral History Project and also articles for the Gander.

Ann Dzamba noted that the HPC would like to have a monthly report on progress of the property. More communication between the manager and the commission would be very helpful.

Tom Spackman asked questions about the plans on the Darlington House on 926 and Route 202.

Ann Dzamba noted that we met with the owners on May 7, 2006 and they agreed to submit plans to the HPC but have not.

Mike Gast asked Brody Bovero to put together some information on the approval of the building.

Bob Miller suggested that we review the plans at our next work session.

**C. Council of Government – Mike Gast**

Mike Gast noted that they will be meeting this Thursday, January 20, 2011.

**D. Cheyney Liaison – Mike Gast**

**IX. APPROVAL OF BILL LIST, \$290,848.19 – Bob Miller**

Bob Miller presented the November bill list for \$290,848.19

**Mike Gast motioned to approve the bill list. Ed Travis seconded the motion. Mike Gast, Ed Travis and Bob Miller were in favor. Percy Neall opposed. Motion carried.**

**Treasure's Year End Report – Bob Miller**

Bob Miller presented the Treasurers Quarterly report and reviewed points of interest.

**Ed Travis motioned to approve the Treasurer's Year End Report as presented. Mike Gast seconded the motion. All were in favor. Motion carried.**

**X. ADJOURNMENT**

**Bob Miller motioned to adjourn the meeting. Ed Travis seconded the motion. All were in favor. Motion carried.**

Respectfully Submitted,

Brody Bovero  
Township Manager