

**THORNBURY TOWNSHIP, CHESTER COUNTY**  
**BOARD OF SUPERVISORS**  
**REGULAR MEETING**  
**MINUTES – February 16, 2010**

**I. CALL TO ORDER**

The regularly scheduled meeting of the Thornbury Township Board of Supervisors was called to order by Mike Gast at 7:00 P.M. in Thornbury Township's meeting room. In attendance were Supervisors Mike Gast, Chairman; Robert Miller, Vice-Chairman; Ed Travis, and Robert Anthony, Percy Neall Board Members, Kathy Labrum, Esq., Solicitor; and Teresa DeStefano, Township Secretary. There was 1 signed guest.

**II. WESTTOWN EAST GOSHEN POLICE REPORT – Sergeant Gorman**

Sergeant Gorman presented the February police report. There were 130 calls for service in Thornbury Township which constituted 11 % of the total calls for the three Townships.

Bob Miller inquired about the shooting of a Westtown East Goshen officer.

Sergeant Gorman responded that Officer Hubbard was in good spirits but still had some problems with the full use of his hand. No more information was available on the shooter.

**III. ADMINISTRATOR REPORT**

1. The independent auditors, Barbacane Thornton, began the 2009 audit on Monday, February 1, 2010. They completed the audit at the end of the day on Wednesday, February 3, 2010.
2. On February 3, 2010, the Township sent a modified amended offer letter to number 1 candidate for Township Manager including a specific monthly allowance for cell phone account. He will start working on February 22, 2010.
3. On February 3, 2010, John Merwin and Danielle Stoltzfus of Yerkes visited a residence in Thornbury Estates in response to complaints about the conditions in the yard. They took pictures to document the conditions and sent a letter to the residents giving them ten days to get things cleaned up. If the yard is not cleaned up they will be cited.
4. On February 4, 2010, tried to contact Gregg Cook of Hometown Press to find out the status of our spring newsletter. Linda Mathiasen has volunteered to put together an in-house version if Hometown Press is not going to do it.

5. On February 4, 2010, received salt shipment and ordered more to be delivered next week. The roads are continuing to be plowed and maintained.
6. Township Office was closed on Wednesday and Thursday, February 10 and 11 due to snow storm and on Monday due to the holiday.
7. On February 16, sent pension report to Pennsylvania's Department of Auditor General.

#### IV. APPROVAL OF MINUTES

##### A. **January 12, 2010 BOS Work Session**

Mike Gast mentioned that he had a few suggestions for minor changes that did not change the substance of the minutes. Mike said he would provide the changes to Teresa for inclusion in the final version.

**Bob Miller made a motion to approve the minutes as amended. The motion was seconded by Ed Travis. All were in favor. Motion carried.**

##### B. **January 19, 2010 BOS Meeting**

Mike Gast mentioned that he had a few suggestions for minor changes that did not change the substance of the minutes. Mike said he would provide the changes to Teresa for inclusion in the final version.

**Bob Miller made a motion to approve the minutes as amended. The motion was seconded by Ed Travis. Bob Miller, Ed Travis, Bob Anthony and Mike Gast were in favor. Percy Neall abstained. Motion carried.**

#### V. AGENDA ITEMS

##### 1. Approval of the New Township Manager

Ed Travis noted that the new manager, Brody Bovero, had signed the offer letter and his annual salary will be \$67,500. He is scheduled to start work on February 22, 2010.

Mike Gast thanked the selection committee for their hard work and time spent reviewing candidate resumes, interviewing candidates, and making recommendations to the Board of Supervisors.

Ed Travis noted that a letter of thanks went out to the committee.  
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**Percy Neall motioned to approve Brody Bovero as the new Township Manager. The motion was seconded by Mike Gast. All were in favor. Motion carried.**

**2. Sage Hill Escrow Release # 10 for \$28,795.00**

Ed Travis noted that Yerkes Associates suggested a release of \$27,295.00 rather than the requested \$28,795, a difference of \$1,500.00.

**Ed Travis motioned to approve Sage Hill Escrow Release # 10 for \$27,295.00 as recommended by Yerkes. The motion was seconded by Percy Neall. All were in favor. Motion carried**

**3. Salt Shed Location – Engineer Evaluation**

Ed Travis noted that Yerkes evaluated two sites for the location of a salt shed: one at the Town Center and the other at the Squire Cheyney park area. The cost of site preparation at the two sites is very similar.

Mike Gast noted that this issue has been discussed many times and a decision needs to be made. Mike also noted that Mike Aiello and Steve Zippi should meet with Mike Conrad to provide their input on the location.

Mike Aiello noted that a decision should be made as soon as possible; the cost continues to rise.

Bob Miller noted that it has been established that the Township needs a salt shed; let's get it done.

Bob Anthony noted that this subject has been discussed many times. He suggested the Township get bids so the real cost can be established.

Tom Spackman suggested tying the cost of the parking lot project with that of the salt shed if the salt shed is located at the Town Center; both could be bid together.

**Mike Gast motioned to designate the Town Center as the proposed site for the salt shed. The motion was seconded by Bob Miller. Mike Gast, Ed Travis, Bob Miller and Bob Anthony were in favor. Percy Neall opposed. Motion carried.**

**4. Illegal Parking Fine Amounts (Consistency among the WEGO-served Townships)**

Bob Miller gave a brief overview. East Goshen and Westtown had asked if the three Townships served by WEGO could agree on consistent amounts for illegal

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parking fines. The fines would be \$35.00 for general illegal parking and \$70.00 for handicap. The other two Townships are in the process of amending their ordinances to meet with these fines. The reason for consistent fines is that parking tickets are preprinted with the fine amounts on the tickets.

**Bob Miller motioned to amend our ordinance to have our standard parking fines at \$35.00 and our handicap to be \$70.00 so as to be consistent with the other WEGO-served Townships. The motion was seconded by Ed Travis. Bob Miller, Ed Travis and Mike Gast were in favor. Percy Neall and Bob Anthony opposed. Motion carried.**

**5. Approval of Roadside Mowing Contract**

**Percy Neall motioned to approve the roadside mowing contract with Ralph Jennings. The motion was seconded by Bob Anthony. All were in favor. Motion carried.**

**6. Approval of \$3,000 contribution to the Chester County Library System**

**Ed Travis motioned the approval of \$3,000 contribution to the Chester County Library System. The motion was seconded by Mike Gast. Ed Travis, Bob Miller, Bob Anthony and Mike Gast were in favor. Percy Neall opposed. Motion carried.**

**VI. OTHER MATTERS**

Ed Travis noted that all the equipment had been removed from the Mom & Pop's coffee shop. There was a brief discussion on the conditions of the building and the terms of the lease.

Ed Travis also noted that Ted Way, from McCormick Karate, would like to discuss a lease proposal to make the space his new office.

**VII. PUBLIC COMMENT**

Tom Spackman reported on the activities of the Historic Preservation Commission.

**VIII. COMMISSION REPORTS**

**A. Planning Commission – Ed Travis**

No meeting was held due to the snow storm.

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**B. Historic Preservation Commission – Bob Anthony**

Tom Spackman noted that the commission is reviewing the Historic Resources notebooks for any obvious errors, so they can be corrected if necessary.

Mike Gast suggested that the property owners also be contacted so they can review their property's data for accuracy.

**C. Park and Recreation – Percy Neall**

Plans are moving forward with the up coming events.

**D. Council of Governments – Mike Gast**

The next WCACOG meeting is scheduled for March 21, 2010.

**E. Cheyney Liaison – Mike Gast**

Meet with Cheyney on the earmark process.

**IX. OPERATION REPORTS**

**A. Road Master Report – Mike Aiello**

Mike Aiello noted that the Groundskeeper is clearing snow from all the Fire Hydrants this week. All residents that had damage due to snow plowing have been contacted and the damage will be repaired in the spring.

Mike Aiello also suggested a few topics for discussion a future Board of Supervisor's work session:

- Snow emergency routes at Brandywine of Thornbury
- Possible fines for residents that throw snow in the roads after they are plowed
- Mailboxes – the responsible of the Township?

**B. Approval of Bill List, \$138,670.75 – Bob Miller**

Bob Miller presented the February bill list for \$138,670.75

**Ed Travis motioned to approve the bill list. Bob Anthony seconded the motion. All were in favor. Motion carried**

\*\*\* Kathy Labrum noted that the Fire Marshall had to go 1230 Cheyney Road because the Fire Alarm was going off. After a conversation with the Fire Alarm Company, it was determined that Mr. Lal had not paid his bill and therefore no

one will come out to repair it. Kathy said she had contacted Mr. Lal's attorney and he will be getting back in touch with her. Kathy suggested that the Township needs to follow up with this in the courts. There is currently a motion in the courts for a citation against him.

**X. ADJOURNMENT**

**Ed Travis motioned to adjourn the meeting. Bob Miller seconded the motion. All were in favor. Motion carried.**

Respectfully Submitted,

Ed Travis  
Township Administrator