

**THORNBURY TOWNSHIP, CHESTER COUNTY
BOARD OF SUPERVISORS
REGULAR MEETING
MINUTES – January 19, 2010**

I. CALL TO ORDER

The regularly scheduled meeting of the Thornbury Township Board of Supervisors was called to order by Mike Gast at 7:10 P.M. in Thornbury Township's meeting room. In attendance were Supervisors Mike Gast, Chairman; Robert Miller, Vice-Chairman; Ed Travis, and Robert Anthony, Board Members, Kathy Labrum, Esq., Solicitor; and Teresa DeStefano, Township Secretary. There were 7 signed guests.

II. WESTTOWN EAST GOSHEN POLICE REPORT – Detective Sergeant Cahill

Detective Sergeant Cahill presented the December police report. There were 149 calls for service which constituted 13 % of the total calls for the three Townships.

Bob Miller inquired about the car break-ins.

Detective Sergeant Cahill provided an update on the shooting of a Westtown East Goshen officer. He handed out a sketch of the suspect.

Mike Aiello inquired about sheds being broken into and also wanted to thank the police department for the heads-up to the Township to be aware of the break-ins.

III. APPROVAL OF MINUTES

A. January 4, 2010 Re-Organization Meeting

Ed Travis made a motion to approve the minutes. The motion was seconded by Bob Miller. All were in favor. Motion carried.

B. January 4, 2010 BOS Meeting

Bob Miller made a motion to approve the minutes. The motion was seconded by Ed Travis. All were in favor. Motion carried.

IV. ADMINISTRATOR REPORT

1. The Township received a schedule and location of hazardous waste collection events in Chester County for 2010.
2. Parks and Recreation Commission met to select officers and define their activities for 2010. Lauren Durham was reelected as chairperson, Matt Day was elected as vice chairperson, and Teresa DeStefano was drafted to be the secretary.

3. The selection committee conducted its last interview of candidates for Township Manager on January, 14, 2010. The Board of Supervisors would like to thank the members of the committee (Brian Bowie, Peter DuFault, and Ron Miller) for their extraordinary voluntary service and for their excellent report which summarized the process they went through in evaluating all seventeen candidates and especially the eight they interviewed. They recommended two candidates be given consideration for interviews by the Board of Supervisors and two others who may warrant further consideration.
4. The Township will participate in a Workers' Compensation policy audit for the period 01/01/2009 to 01/01/2010. The audit will be conducted over the phone on Tuesday 01/26/2010 between the hours of 10:00 am and 12:00 pm. The Township has been asked to provide some records in advance to help prepare for the audit.
5. On February 4, 2010, there will be a grant workshop for the Community Conservation Partnerships Program (C2P2). It will be held at the Chester County Government Services Center. Registration must be completed on-line at www.dcnr.state.pa.us/calendar under the Workshops-Grants Calendar.
6. Discussions of potential options regarding the grant money received from DCNR were held with Bob Layman (TM, Westtown), Rick Smith (TM, East Goshen), and Jeff Seagraves (TM, Thornbury Delco). Most suggested trying to reduce the scope of the park project as the best way to approach DCNR in order to keep the grant money. They also suggested getting local representatives and senators involved as a follow-up to contacting DCNR first. None, except Rick Smith had a similar experience and he was unsuccessful in trying to reduce the scope of a trail grant and did have to return the money.
7. The Mom and Pop Coffee Shop closed as of January 13, 2010. The Township will be looking for a new tenant for that space.

V. **AGENDA ITEMS**

1. **Chester County Solid Waste Management Plan**

Mike Gast noted that a resolution has been prepared to approve the County's solid waste management plan that covers the timeframe of 2010-2020.

Bob Anthony inquired what would happen if we don't approve this resolution.

Kathy Labrum noted that years ago many Townships didn't give their approval.

Mike Gast noted that the County requires 50% of all municipalities to give their approval before it can be implemented.

Jane Henderson – 1260 E. Street Road inquired about the haulers.

Bob Miller motioned to approve Resolution 2010-5 that would ratify the Chester County Solid Waste Management Plan. The motion was seconded by Ed Travis. All were in favor. Motion carried.

2. Salt Shed Location

Mike Gast noted that at the work session several locations were discussed for the salt shed. Mike Gast recommended having the Township engineers evaluate two locations for suitability and estimated site preparation cost. The two sites were Ann's Parcel and the Town Center.

Bob Anthony suggested putting a not to exceed cost limit on the study by the engineers.

Bob Miller noted that Steve Zippi had volunteered to get some information from the Farm Show on salt sheds for the Township's consideration.

John Rendemonti inquired about the need for a salt shed since the Township can and has been storing it at Cheyney University for several years at no cost.

Mike Aiello suggested that the location of the salt shed be as close to the center of the Township as possible. Mike also noted that because the storage of salt at Cheyney is not as well protected as it would be in a shed, there is considerable salt runoff and loss.

Jillian Armstrong inquired if consideration had been given to the impact to homes that would be near the salt shed.

Mike Gast responded that consideration had been given to the impact of homes near the proposed salt shed sites and once a decision is made as to its location, those issues can be addressed more fully.

Jim Jordan noted that he thinks it is irresponsible at this time for the Township to be spending money on a salt shed or anything else.

Mike Gast motioned to approve asking the Engineers to do an evaluation of Ann's Parcel and Town Center as locations for a salt shed, the cost of which is not to exceed \$2,000. When the engineers perform the evaluation, the Road Master or Township Administrator should attend. The motion was seconded by Bob Miller. All were in favor. Motion carried

3. Illegal Parking Fine Amounts (Consistency among the WEGO-served Townships)

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Bob Miller noted that there was discussion at the last few Police Commission meetings that the three Townships adjust their parking fines to all be the same. The fines were suggested to be \$35.00 for all parking violations except handicap parking violations which would be \$70.00.

Approval was tabled for consideration at a later date.

4. Recorded Minutes Retention Policy

Ed Travis noted that our current policy is to retain recordings of meetings for three months. Open records officials recommend that townships destroy or record over the tape after the minutes have been prepared and are approved.

Bob Miller suggested that recorded meetings be kept for 30 days

Bob Anthony recommended keeping them for two years, since written minutes are only a summary of what happens at a meeting and doesn't capture the real flavor of what went on at a meeting.

Bob Miller commented that we have a policy, its working, why change it.

There being no consensus, Mike Gast suggested we table this for now. The motion was tabled.

5. Meadowcroft Escrow Release # 5 - \$90,388.55

Bob Miller motioned to release to Meadowcroft the Escrow Release # 5 for \$90,388.55. The motion was seconded by Ed Travis. All were in favor. Motion carried

6. Squire Cheyney Escrow Release # 3 – 330,233.45

Ed Travis noted that the release had to do with work relating to the sewer located in Thornbury, Delco as well as work done on infrastructure for the homes to be built in Thornbury, Chesco. Pennoni has approved the release related to the sewer and Yerkes Associates approved the release related to work done in Thornbury, Chesco.

Chris Lang inquired if the meeting with Orleans had been scheduled. He also recommended that the Board not approve the release tonight.

Kathy Labrum noted that the Township could not hold up the release since the terms have been met you have to release the funds.

Bob Miller motioned to approve the Squire Cheyney Escrow Release # 3 for \$330,233.45. The motion was seconded by Ed Travis. Ed Travis, Bob Miller and Mike Gast were in favor. Bob Anthony abstained. Motion carried

VI. OPERATION REPORTS

A. Road Master Report – Mike Aiello

Mike Aiello noted that the roads and drains are all cleared. All residents that had damage done due to snow plowing have been contacted and their properties will be repaired in the spring.

B. Approval of Bill List, \$138,670.75 – Bob Miller

Bob Miller presented the December bill list for \$138,670.75 and reviewed the major expenditures.

Ed Travis motioned to approve the bill list. Bob Anthony seconded the motion. All were in favor. Motion carried

VII. COMMISSION REPORTS

A. Planning Commission – Brooks Durham

Brooks Durham noted that the Planning Commission elected Peter DuFault as the vice-Chairman and Brooks Durham as the Chairman.

B. Historic Preservation Commission – Chris Lang

Tom Spackman noted Chris Lang was elected as the Chairman, also that the Cheyney Farm has made the National Register of Historic Places.

Jillian Armstrong – 1280 E Street Road inquired what property?

Chris Lang noted that some of the half doors have been removed from the barn.

C. Park and Recreation – Brooks Durham

Brooks Durham noted that Lauren Durham is now the Chairman of the Parks and Recreation Commission. Collaborative efforts with Westtown Township were discussed.

D. Council of Governments – Mike Gast

The next WCACOG's meeting is scheduled for January 21, 2010.

E. Cheyney Liaison – Mike Gast

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No report.

VIII. OTHER MATTERS

1. Meadowcroft Tree Payment

Ed Travis noted that Meadowcroft Presbyterian Church had submitted a check in the amount of \$4,950.90 to satisfy requirements that are outlined on the Planning schedule of the site plans.

A representative of Meadowcroft Church spoke to clarify the history of the interactions between the Church and the Township which led to the Tree Payment Agreement.

Ed Travis motioned to accept payment of \$4,950.90 for trees to satisfy requirements that are outlined on the Planning schedule of the site plans. The motion was seconded by Bob Miller. Ed Travis, Bob Miller and Mike Gast were in favor. Bob Anthony abstained. Motion carried

2. Salt Contact Renewal

Ed Travis noted that we need to renew our contact with COSTARS for salt deliveries for the 2010-2011 seasons.

Ed Travis motioned to renew our one year contact with COSTARS for salt purchases. Bob Miller seconded the motion. All were in favor. Motion carried.

IX. PUBLIC COMMENT

Chris Lang noted that the Cheyney house had been broken into again and inquired if the house is being locked up.

X. ADJOURNMENT

Ed Travis motioned to adjourn the meeting. Bob Miller seconded the motion. All were in favor. Motion carried.

Respectfully Submitted,

Ed Travis
Township Administrator