

**THORNBURY TOWNSHIP, CHESTER COUNTY  
BOARD OF SUPERVISORS  
REGULAR MEETING  
MINUTES – April 15, 2008**

**I. CALL TO ORDER**

The Regularly scheduled meeting of the Thornbury Township Board of Supervisors was called to order by Mike Gast at 5:30 P.M. in Thornbury Township's meeting room. In attendance were Supervisors Ed Travis, Chairman; Michael Gast, Vice-Chairman; Percy Neall, Robert Miller, Board Members; Kathy Labrum, Esq., Solicitor; and Cary Vargo, Township Manager. There were 5 signed guests.

**II. WESTTOWN EAST GOSHEN POLICE REPORT – Sergeant Gorman**

Sergeant Gorman presented the March 2008 Police Report. There were 176 calls for service which constituted 11% of the total calls for the three Townships.

Ed Travis solicited public comment. None was heard.

**III. PUBLIC COMMENT PERIOD**

Ann Connolly stated that the 5:30 p.m. start to the meeting was inconvenient for working members of the public.

**IV. APPROVAL OF MINUTES -**

**A. January 15, 2008**

**Mike Gast made a motion to approve the minutes as presented. The motion was seconded by Bob Miller. All were in favor. Motion carried**

**B. February 19, 2008**

Percy Neall requested that the discussion points in reference to Board members reading previously completed traffic studies be added to the appropriate section of the minutes.

**Mike Gast made a motion to approve the minutes, with the changes that were suggested by Percy Neall. The motion was seconded by Ed Travis. All were in favor. Motion carried.**

Percy Neall announced that he is resigning from his duties as liaison to the Dallet Property, effective today. This resignation is due to time constraints.

**C. March 18, 2008**

**Ed Travis made a motion to table the March 18, 2008 minutes. The motion was seconded by Bob Miller. All were in favor. Motion carried.**

**D. April 1, 2008- Board of Supervisors Work Session**

**Mike Gast made a motion to approve the minutes. The motion was seconded by Bob Miller. Mike Gast, Ed Travis and Bob Miller were in favor. Percy Neall abstained. Motion carried.**

**V. AGENDA BUSINESS**

**A. Medical Office Building – Final Approval**

Fran Digian, Project Manager, Edward Walsh & Associates presented the preliminary/final plans for the Medical Office Building. Final approval was based on three conditions and two waivers:

1. Compliance with all comments contained in the Yerkes review letters dated February 15, 2008 and March 12, 2008;
2. Compliance with the review letter of the Thornbury Township Planning Commission dated October 9, 2007;
3. Receipt and signature of the standard Thornbury Township Developer's Agreement;
4. Waiver of the requirement for preliminary and final plan review;
5. Waiver of the requirement to document all features within 300' of the project.

**Percy Neall made a motion to approve the final plan for the Medical Office Building. The motion was seconded by Ed Travis. All were in favor. Motion carried.**

**B. Brinton Village Escrow Release # 10 for \$33,984.50**

Cary Vargo explained that Yerkes Associates recommended \$0.00 of the requested \$33,984.50 be released at this time. This release was requested from the contingency line item.

**C. Brinton Village Escrow Release # 11 for \$44,086.97**

Cary Vargo explained that Yerkes Associates has recommended the release of \$44,086.97 with \$7,725.00 being released from the contingency line item.

**Mike Gast made a motion to accept the recommendation from Yerkes Associates for both Escrow Releases #10 for \$0.00 and #11 for \$44,086.97. The motion was seconded by Percy Neall. All were in favor. Motion carried.**

**D. Entry Signage – Sage Hill Development**

A.J. Gavetti, project manager- Sage Hill, presented a drawing depicting the proposed signage. A request was made to approve the placement of the signage in the public right of way due to the placement of the walking path fronting the development. The signage will be clear of all utilities.

**Percy Neall made a motion to approve the placement of the entry signage for the Sage Hill development in the public right of way. Bob Miller seconded. All were in favor. Motion carried.**

**E. State Contract Furniture Purchase- \$24,524.85, Resolution # 2008-8**

**Ed Travis made a motion to approve the State Contract Furniture Purchase, \$24,524.85. The motion was seconded by Bob Miller. Ed Travis, Mike Gast, and Bob Miller were in favor. Percy Neall opposed. Motion Carried.**

**F. Meadowcroft Presbyterian Church-Sewage Planning Module-Resolution 2008-10**

Cary Vargo explained that the sewage planning module has been reviewed and approved by David Linahan, Yerkes Associates.

**Percy Neall made a motion to approve Meadowcroft Presbyterian Church-Sewage Planning Module-Resolution 2008-10. Ed Travis seconded. All were in favor. Motion carried.**

**G. Goose Creek Park/Town Center Mowing – Bid Approval**

Cary Vargo detailed the received bids with Moore Outdoor Rejuvenation being the low bidder.

**Ed Travis made a motion to approve Moore Outdoor Rejuvenation as low bidder for the Goose Creek Park/Town Center Mowing Contract. Bob Miller seconded. All were in favor. Motion carried.**

**H. Building Renovations – Bid Approval**

Cary Vargo detailed the received bids for the proposed building renovations with W.S.P being the low bidder. There was a discussion among the Board members as to the scope of work to be completed in the renovations project. The Township manager was tasked to investigate an extension of the Township's lease with Thornbury Township, Delaware County and also to reduce the scope of work with W.S.P to a level that fits the previously budgeted amount.

**Ed Travis made a motion to approve WSP, with the above conditions. Bob Miller Seconded. All were in favor. Motion carried.**

**I. Township Manager Employment Agreement**

Tabled.

**VI. COMMISSION & COMMITTEE REPORTS**

**A. Planning Commission – Ann Connolly**

Ann Connolly stated that the Planning Commission recommended the Board of Supervisors deny the Gleichart application unless an extension was granted. The Planning Commission discussed The Comprehensive Plan and will be concentrating its efforts on developing an ordinance protecting scenic and historical roadways & view sheds and to update and revise Chapter 5 of the Thornbury Township Comprehensive plan.

**B. Historic Preservation Commission – Chris Lang**

The Commission is working on the Historic Resource Inventory.

**C. Parks and Recreation – Steve Zippi**

Steve Zippi reported that they are preparing for the Fall Festival. The Parks and Recreation Commission will be working to get more local vendors/businesses involved in Township events.

**D. Council of Government – Mike Gast**

The WCACOG is scheduled to meet April 24, 2008. No current report.

**E. Cheyney Liaison – Mike Gast**

Will be meeting again to discuss various issues.

**F. Dallet Property – Percy Neall**

Chris Lang continues to investigate necessary protections that the Township should pursue in order to adequately preserve the house and property if and when it is sold and or leased.

**VII. OPERATION REPORTS**

**A. Road Master Report- Cary Vargo**

The traffic counter has been placed on Westtown Thornton Road at Meadowbrook Drive, as you enter the Township.

**B. Approval of Bill List – Bob Miller**

Bob Miller presented the March bill list for \$96,592.74 and reviewed the major expenditures.

**Ed Travis motioned to approve the bill list as presented. Percy Neall seconded the motion. All were in favor. Motion carried.**

**C. Treasurer’s Quarterly Report – Bob Miller**

**Ed Travis motioned to approve the Treasurer’s Quarterly Report as presented. Bob Miller seconded the motion. All were in favor. Motion Carried.**

**V. ADJOURNMENT**

**Percy Neall made a motion to adjourn the meeting. Bob Miller seconded the motion. All were in favor. Motion carried.**

Respectfully Submitted,

Cary B. Vargo  
Township Manager/Secretary